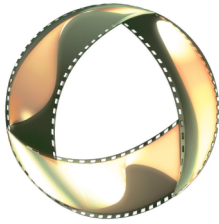


Student Initials _____
Date: _____



SYDNEY FILM SCHOOL

STUDENT AGREEMENT

Dated: (insert)

THE AGREEMENT

This agreement constitutes a binding contract between (Name of student) (The Student) and the Sydney Film School Pty Ltd ACN 106 693 190 (The School) trading as Sydney Film School.

THE COURSE

(Name of Student) enrolled FULL-TIME in the DIPLOMA OF SCREEN and MEDIA CUF50107 which commences (date) and finishes (date). (Name of Student) is enrolled as an INTERNATIONAL STUDENT.

COURSE FEE SCHEDULE

The total course fee is \$17,345 (AUD) with the following schedule :

Item	Amount	Due Date
Deposit	\$2000 (AUD)	Now
Health Insurance	\$345 if applicable	Now
Semester One payment	\$7500 (AUD)	date
Semester Two payment	\$7500 (AUD)	date
Total	\$17,345 (AUD)	

The account details for Sydney Film School are:

Account name: SYDNEY FILM SCHOOL PTY LIMITED

Account type: BUSINESS CHEQUE ACC

Swift number: NATAAU3302S

BSB number: 082-057

Account number: 56-568-0090

Bank: National Australia Bank Limited

Bank address: 255 George Street, Sydney, NSW, 2000

Sydney Film School Student Agreement Feb 16 08
RTO No. 91074 CRICOS No. 02631G

Student Initials _____
Date: _____

(insert name of student) agrees to pay the deposit \$2000 (AUD) plus \$345 (AUD) Health Insurance totalling \$2345 (AUD) within 14 days. The above schedule lists the other payments and their due dates that the student agrees to follow. Once the deposit is paid and this agreement signed Sydney Film School will issue an electronic Confirmation of Enrolment to the student.

TERMS & CONDITIONS

THE COURSE

1. The Diploma of Screen and Media is offered by Sydney Film School Pty Limited trading as Sydney Film School (ABN 50 106 693 190) (Sydney Film School).

DEPOSIT

2. Applicants offered a place in the Course are required to pay a deposit (Deposit) within 14 days of the offer.

PAYMENTS

3. Payment of all fees must be made by the Payment Date(s) indicated above and must be in Australian currency by cash, credit card, bank draft or cheque payable to Sydney Film School.

4. Where a credit card is used to make payment, Sydney Film School reserves the right to use the same credit card to effect payment (by direct debit) of the balance of the monies due to Sydney Film School on the due dates for payment.

UNABLE TO DELIVER

5. Where Sydney Film School is unable to deliver an Element within the Course, Sydney Film School reserves the right to substitute a similar Element.

REFUNDS

6. Sydney Film School refund conditions:

(a) Course fees, minus a processing fee (20% of the Deposit), will be refunded to international applicants not granted a visa. Application for a refund must be made in writing, by the applicant to the Education Manager of Sydney Film School, within 14 days of notification. The letter should include copies of any documentation received from the Australian Embassy to confirm the refusal of the visa;

Student Initials _____
Date: _____

- (b) If a student withdraws enrolment 21 days or more before the commencement date of the Course a processing fee of 20% of the Deposit will be forfeited to Sydney Film School;
- (c) If a student withdraws enrolment less than 21 days before the commencement date the student will remain liable for the total Course fees, and no refund will be given;
- (d) If a student does not commence a Course on the notified date, the student remains liable for the total Course fees, and no refund will be given;
- (e) Where a student does not complete a Course, the student will remain liable for the total Course fees, and no refund will be given;
- (f) Tuition fees will not be refunded after a student has commenced a Course;
- (g) In accordance with the ESOS Act 2000 and ESOS Regulations 2001, should Sydney Film School default an alternative course will be arranged at another recognised and approved institution, or a refund will be provided through the ACPET Tuition Assurance Scheme of which Sydney Film School is a member or the ESOS Assurance Fund. Monies are refundable within 14 days;
- (h) Where refunds meet the above criteria, the amount refunded will be placed into the student's bank account in their country of origin;
- (i) This agreement, and the availability of complaints and appeals processes, does not remove the right to take further action under Australia's consumer protection laws and the student has the right to pursue other legal remedies.

STUDENT INFORMATION

7. Personal Information Sharing:

The information provided by a student to Sydney Film School may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code; and Sydney Film School is required under s19 of the ESOS Act 2000 to tell the Department of Education, Employment and Workplace Relations (DEEWR) about certain changes to a student's enrolment and any breach by the student of a student visa condition relating to attendance or satisfactory academic performance.

NON-ATTENDANCE

8. Non attendance by a student at Sydney Film School classes does not constitute notice of cancellation of enrolment to Sydney Film School.

Student Initials _____
Date: _____

TERMINATION

9. Sydney Film School reserves the right to:(a) refuse any enrolment where permitted by law;(b) alter any of the Course particulars whether before or during the Course; (c) cancel or terminate the whole or any part of the Course.

QUALIFICATION

10. A Course certificate will be awarded to a student who satisfactorily completes the minimum requirements of the Course as specified by Sydney Film School from time to time including: (a) the student must be deemed competent in all Elements undertaken to receive the certificate; and (b) competency will not be awarded to students who are absent from more than two classes of any Element without a medical certificate or prior written approval of the Sydney Film School.

11. All Elements in which a student is deemed not to be competent may be repeated by that student but an additional fee will be payable by the student to Sydney Film School for Elements repeated.

12. Certain Elements offered in the Course may require classes to be convened outside publicised class times.

SUSPENSION

13. Students must comply with the policies and Code of Conduct of Sydney Film School as published from time to time during the Course. Sydney Film School reserves the right to suspend or exclude a student from the Course (in its reasonable discretion) where the student fails to comply with Sydney Film School policies or is determined by Sydney Film School to be guilty of conduct warranting suspension or exclusion.

COURSE INFORMATION

14. Sydney Film School reserves the right to change Course information including fees, rates, Course dates and times without notification.

15. Sydney Film School believes that all information, statements and representations that are provided in Course information, and during the delivery of any Course, are and will be correct at the time given. However, Sydney Film School, to the full extent permitted by law, does not warrant or guarantee the accuracy of same. Students must satisfy themselves by independent verification or otherwise as to the accuracy of any information, statement or representation on which they intend to rely.

PERSONAL INJURY

16. Sydney Film School is not responsible for any injury caused by or to a student or any other person by that student, nor for the loss or damage to any personal property of a

Student Initials _____
Date: _____

student or caused by a student arising from participation in the Course, attendance at Sydney Film School's premises or from the activities of Sydney Film School. Each student agrees to participate in the Course at his or her own risk and will release Sydney Film School, its employees, agents and contractors from any claim which a student might otherwise be able to make.

PLAGIARISM

17. The student warrants that any work submitted for assessment, marking or otherwise by the student will be the original work of the student and not a copy.

FILM RIGHTS

18. The rights of all works produced by students within the Course, including film scripts, remain with Sydney Film School.

MINIMUM 18 AGE

19. By completing and signing this form, the student warrants to Sydney Film School that the student is 18 years of age and over and has the financial capacity to meet the Course fees.

NOTIFICATION OF CHANGE OF ADDRESS

20. Students are required to notify Sydney Film School, in writing, of any change of address or contact phone number, including mobile phone numbers.

THE DEPARTMENT OF IMMIGRATION AND CITIZENSHIP (DIAC) REGULATIONS FOR INTERNATIONAL STUDENTS:

21. The DIAC requires students to inform Sydney Film School of the following: (a) change of living address; (b) non-attendance due to illness; (c) periods of extended illness (this should be supported by a doctor's medical certificate); (d) holidays planned outside of Australia; (e) extended leave from the Course; (f) an intention to defer study; (g) an intention to discontinue studies.

ATTENDANCE

22. Attendance. DIAC requires every international student to maintain a minimum of 80% attendance in their Course. Regular posting of achieved attendance is posted on school notice boards. Attendance records will be monitored (analysed) at least once a fortnight to identify students in potential breach of the 80% attendance requirement. If a student is absent they will need a medical certificate from a doctor, otherwise they will be marked absent and this will affect the overall attendance percentage. If a student continues to demonstrate less than 80 percent attendance in any term or semester or of a

Student Initials _____
Date: _____

total Course, if less than one term, then Sydney Film School is obliged to notify DIAC immediately, and no refund of fees will be given.

23. DIAC requires that all students: have current medical health insurance; have a minimum of 80% attendance throughout their course of study; notify the School Office, in writing, of new address and contact details, while they are studying at the School.

STUDENT ID CARD

24. Student Identification Card. This must be signed by the student and returned to the office with a passport-sized photograph. The card is laminated and then returned to the student for their use. The use of this card identifies a Student and permits them to make purchases for a discounted price at certain art shops, cinemas, travel agencies etc. The card is essential as identification as a Sydney Film School student, when off premises in situations like shooting on location etc. International students are not eligible for travel discounts.

OVERSEAS STUDENT HEALTH COVER

25. Overseas Student Health Cover (OSHC) membership and procedure. International students must maintain current OSHC with a health insurance company. Sydney Film School's preferred supplier for OSHC is AHM.

26 Students who are commencing study in Australia for the first time. Students who have arrived from an overseas destination must have OSHC to obtain a student visa. A payment/s can be made directly to AHM, and it may take AHM one to two weeks to generate a student's OSHC membership number and card, from this time of confirmation. A student's OSHC membership card will be sent directly to the student.

27. Students who are continuing studies in Australia. Students are required by DIAC to maintain their current OSHC membership.

ESOS ACT 2000

28. Students and providers must abide by regulations set out in the ESOS Act 2000 www.deewr.gov.au <<http://www.deewr.gov.au>> .

29. In signing the Student Agreement a student agrees to abide by the above terms and conditions.

CONFIRMATION

I have read and understood my obligations as a student.

Student Initials _____
Date: _____

STUDENT'S SIGNATURE

DATE OF SIGNATURE

Please return a signed copy of the WHOLE student agreement to the Sydney Film School by fax on +61-2-9698-2246 c/- The Registrar, and by post to: PO Box 602 Alexandria NSW 2015 Australia.